

## Minutes, 27<sup>th</sup> Board Meeting

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### Present:

- **RB:** Rikke Boye Pedersen (ordinary member - vote)
- **SB:** Samuel Brask Marosi (ordinary member - vote)
- **AS:** Anine Kjølback Sørensen (ordinary member - vote)
- **LS:** Louise Ferre Sørensen (alternate)
- **NA:** Niclas Andersen (ordinary member -vote)
- **CD:** Charlotte Dalgaard Petersen (employee rep.)
- **KT:** Kimie Patricia Trillingsgaard (ordinary member - vote)

### Not present:

- **KA:** Kristian Akselsen (alternate)
  - **KD:** Kevin Austin Darling (alternate)
  - **SM:** Søren Meyer (employee representative)
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## Minutes

The board meeting started at 17:10

### 1. Approval of the agenda

- Everyone approved

### 2. Choice of minutes taker

- CD volunteered

### 3. Approval of the minutes from the last meeting

- The board members have approved the minutes

### 4. Orientation from the chairmanship

- KA are no longer a volunteer in the student organisation and therefore we are looking for a new HR responsible person.
- Volunteer party 1/6:
  - Budget for approx. 26 people: approx. 17.500 DKK.
- Intro week activities:

- The dates for first intro days are received, but we are waiting for approval to come for morning welcome.
  - CDP asks for permission til morning welcome
- SB are looking for sponsors for goodiebags for the morning welcome.
  - Idea: ask Jespers Torvekøkken for sponsorships
- Intro presentations:
  - Dates are received. We are waiting for specific times
  - We are working on a promotion video
- Fælles i Fælled:
  - CDP are waiting for date approval (expected: 14/9)
  - CDP will take care of the formal planning and permissions.
  - Idea: sell drink packages at campuses before the event starts
- Intro bars:
  - Dates are in place, but we are waiting for Lyngby intro bar date(s):
    - City: 28/8 kl. 14-20
    - Søerne: 31/8 kl. 14-19
    - City: 4/9 kl. 14-20
    - Nørrebro: 7/9 kl. 12.30-18 (17)
    - Lyngby: ?
  - Bar managers are still needed!

## 5. Financial situation

- We have to make sure that the expenses for volunteers activities will be fair.
  - Agreed: KT will make a suggestion for spending limits regarding catering and activities at volunteer activities (volunteer parties, meetings)
- Current balance: +73.899,11 DKK. The surplus will be located to activities next semester.
- Current bank accesses: Samuel and Anine have bank access.
- Ida Sallerup has no longer bank access.
- At future board meetings the financial situation must be presented with the budget and updated accounts, not just the balance. It is important that the board can follow the accounts' development according to the planned budget.

## 6. Strategy

- The updated strategy was presented by CD and inor details were adjusted. The strategy will be uploaded on Trello and Sharepoint.
- Activity plan for fall semester:
  - The activity plan was adjusted
  - No semester party in November

## 8. Other

- There is a need for instruction in cases of emergencies (e.g. fire). CDP will ask Dennis Schultz.
- CDP is pregnant and the expected last work day before maternity leave is 21 September 2018. There will be hired a maternity cover.

- There must be found a solution for food for volunteers in the bar.
- If someone needs access for Sharepoint, CD can grant access.

### **9. Next meeting**

- The secretary will send out date suggestions for the next board meeting in September.

*Meeting ended: 19:10*