

Cphbusiness Søerne, 29.11.17

## Minutes, Annual General Meeting

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### Agenda

1. Election of moderator
  2. Election of referent
  3. The board's report
  4. Budget and financial report
  5. Auditor's observations of the accounts
  6. Approval of financial statements
  7. Member topics
  - 7.a. Amendments to the articles of organisation
  8. Election of board members and alternates
  9. Election of auditor
  10. Optional
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## Minutes

The meeting started at 17:08.

14 people were present and 11 of them had voting right.

### Welcome

Rikke Boye Pedersen (RB), chairman of the board of directors, welcomed everybody to the Annual General Meeting (AGM) and she informed all participants of the agenda.

#### 1. Election of moderator

RB suggested Charlotte Dalgaard Petersen (CDP) as moderator.

- a) Everyone supported the suggestion

#### 2. Election of referent

RB suggested Cæcilie Skov Laybourn (CSL) as referent.

- a) Everyone supported the suggestion

#### 3. The board's report

RB presented the board's report and the activities:

### 3.a. Challenges with chairmanship

- The chairman, Sebastian Pilgaard, resigned in February due to personal issues.
- In March a new chairman, Kim Clement, and vice chairman, Ida Sallerup Madsen, were elected. There was a lack of knowledge sharing from the old chairman to the new chairmanship.
- 6 October, Kim, the chairman, resigned due to personal issues. 30 October, Rikke Boye was elected as the new chairman.
- Ida, the vice chairman, resigns in January 2018 due to starting internship.

### 3.b. Challenges with financial management

- The Finance Manager (Sebastian Pilgaard) stopped in the student organisation before someone could take over. This caused lack of login to economy systems and lack of knowledge of financial management
- Status:
  - The vice chairman, Ida, and the treasurer, Kimie, have worked hard to get an overview of the finances.
  - Login has been found and we work on getting a financial overview from February 2017 to June 2017.
  - Next step: Ida and Kimie will create the financial report for the accountant.

### 3.c. New strategy for the student organisation

- This summer a new strategy for the student organisation has been developed in order to:
  - improve the organisation and its brand
  - make it easier to be a volunteer with clearly defined framework
  - create better activities for the students at Cphbusiness
- Changes due to the new strategy:
  - Projects instead of departments. Projects manage themselves in every step incl. marketing and budgets.
  - Functions instead of "Heads of department". The functions manage the organisation and helps out the projects. Functions: HR, Finance, Student political, Communication, Presidency and Bar.
  - Weekly workshops for all volunteers
  - Joint Status meetings each month for all volunteers
- Status:
  - Many new volunteers in the student organisation.
  - We are still working on implementing the new structure of the organisation, but we have come a long way.

### 3.d. Activities during 2017

- 10 x Intro bars: 5 x Winter, 5 x Summer
- 2 x Intro events: Kick-off day & Party + Fælles i Fælled
- 21 x Friday bars
- 3 x Movie nights and Super Bowl Night
- 1 x Semester party (May)
- 1 x Roskilde Festival (32 participants)

- 3 x Pubcrawls
- 1 x Student political event: Debate bar with Søren Pind
- 5 x Board meetings
- 1 x Status meeting
- 3 x Advisory Board meetings
- 2 x Conference for volunteers
- 2 x Celebration Party for volunteers

### 3.e. Friday bars

- Both bar managers will step down from January 2018. We are working on finding new bar managers.
- Changes in the Friday bar from September 2017:
  - All Friday bars were moved to Cphbusiness Sørerne
  - Drinks (gin/tonic, gin/lemon and vodka/lemon) were added to the bar menu.
  - The Friday bar got a name "bar Mingo" and a mascot, a flamingo called "Flem Mingo", which is very popular.
- DJ Faustix played (sponsored) at a Friday bar (6/10)

### 3.f. Events and activities in upcoming semester:

Due to the new strategy, the student organisation will create fewer but better events, which is put in an annual wheel. Next semester the student organisation will plan these events:

- Intro event: Morning welcome teams who greet the new students on their first school day. We encourage people to help out.
- Intro presentations will be replaced by a movie about the student organisation
- There will be one social event each semester
- There will be one professional event each semester
- Friday bars: Every other Friday at Cphbusiness Sørerne
- Board meetings (approx. 2)
- Advisory Board meetings (approx. 2)

There will not be a semester party this spring and the student organisation will not attend Roskilde Festival 2018 as a volunteering association, due to challenges with managing the participation and the finances related to this.

## 4. Budget and financial statements

The budget and financial statements were presented by vice chairman Ida Sallerup Madsen (ISM).

- The expected budget from 1/7-2017 to 30/6-2018 was presented and showed a result of DKK -18.222, without sponsorships. This will result in a balance in DKK +2.157.
  - The budget was put to a vote.

- Everyone approved the budget.
- Annual report for the previous year could not be presented and will be late for approval due to changes in chairmanship and lack of finance managers. And also because there has been no access to economic systems before now.
  - Next step: Treasurer Kimie Trillingsgaard and vice chairman ISM are working on creating the financial report for the accountant with help from professional advisor.

## 5. Auditors observations of the accounts

Due to lack of the annual report, the auditor has not observed the accounts.

## 6. Approval of financial statements

Due to lack of the annual report, no vote could be taken for the financial statements.

*Question from participant:* What are you doing to prevent this from happening again in the future? *Answer from CDP:* Manuals and guidelines are being created and someone is now tied to the position, who is committed to the role. Finances are now also on track and ready to be gathered to create the financial annual report.

## 7. Members topics

7.a. Amendments to the articles of organisation – topic from by the board of directors.

- Suggestion § 2. Purpose:
  - *Question from participant:* Where does it say that the organisation is non-profit? *Answer from CDP:* That is stated in paragraph 8.
  - *Question from participant:* What do you mean that the organisation is non-political? *Answer from CDP:* It means that the student organisation does not have a preferred political party that the organisation is committed or tied to.
- The suggestion was put to a vote.
  - Everyone approved.
- Suggestion: §3. Membership:
  - *Question from participant:* What do we mean by resignation? *Answer from CDP:* This is based on all students from Cphbusiness being automatic members of the organisation and having access to attend the student organisation's events and activities.
  - *Question from participant:* Can board members with only 6 months left of their education join the board of directors? *Answer from CDP:* As a board member, you sign up for a whole year and if you graduate in the meantime, you are still committed to a whole year.
- The suggestion was put to a vote.
  - Everyone approved.
- Suggestion: § 4. Subsection 3

- The suggestion was put to a vote.
  - Everyone approved.
- Suggestion: § 4. Subsection 6
- The suggestion was put to a vote.
  - Everyone approved.
- Suggestion: § 4. Subsection 7
- The suggestion was put to a vote.
  - Everyone approved.
- Suggestion: Change "Subsection 9" and "Subsection 10" to "§5. Board of directors"
- The suggestion was put to a vote.
  - Everyone approved.
- Suggestion: § 4. Board of directors  
"The board consists of **5 ordinary members** elected at the AGM, **3 alternates** elected at the AGM as well as 2 employees appointed by the president of Cphbusiness."
  - *Comment from CDP:* All board members and alternates are encouraged to attend meetings even if they do not have voting rights
  - *Question from participant:* Could it be a solution to vote a new board every 6 months? *Answer from CDP:* The articles of association starts that there is one annual general meeting. Making a change like that, would mean two annual meetings, which would double the planning and work for the organisation. It would be a challenge for the student organisation to manage that.
- The suggestion was put to a vote.
  - Everyone approved.
- Suggestion: § 4. Board of directors  
"The ordinary members and the alternates must be students at Cphbusiness, and should be elected among the volunteers in the student organisation. The election should be based on experience within the student organisation and relevant skills. If possible, the alternates should be 1<sup>st</sup> or 2<sup>nd</sup> semester students. The alternates have the right to vote if an ordinary member is absent."
- The suggestion was put to a vote.
  - Everyone approved.
- Suggestion: § 4. Board of directors  
"The employee representatives have the right to speak, but do not have voting rights at the board meetings."
  - *Question from participant:* Why should the employees not have the right to vote? *Answer from CDP:* It should be up to the students in the board to make their own decisions without the school having a say.
- The suggestion was put to a vote.
  - Everyone approved.

- Suggestion: § 4. Board of directors  
"The board works with the strategy and the daily tasks of the organisation and meets 4 times a year unless the board deems it necessary to meet more frequently."
- The suggestion was put to a vote.
  - Everyone approved.
  
- Suggestion: § 4. Board of directors  
"The board is competent when at least 4 board members attend the board meetings. In case of less than 4 board members attending, absent board members may give their vote on topics in writing in advance of the meeting."
- The suggestion was put to a vote.
  - Everyone approved.
  
- Suggestion: § 4. Board of directors  
"All volunteering students in the student organisation can participate in the board meetings. In the event of elected board members' resignation from the board during the election period, the board may occupy vacant positions in the board, if necessary."
- The suggestion was put to a vote.
  - Everyone approved.
  
- Suggestion: § 5. Subsection 2  
Remove "student councils" from the text and simplify the text.
- The suggestion was put to a vote.
  - Everyone approved.
  
- Suggestion: Delete §6. Business and activities
- The suggestion was put to a vote.
  - Everyone approved.
  
- Suggestion: §8. Subsection 2  
"The preparations are conducted together with the chairman and vice chairman. At each board meeting, the treasurer presents the status of the student organisation's finances."
- *Comment from participant:* Suggestion to change the text to "At each board meeting, the treasurer prepares the student organisation's current finances for presentation".
- The suggestion with the changes suggested was put to a vote.
  - Everyone approved.
  
- Suggestion: 10. Subsection 2  
"Any proposals to amendment for these articles must be announced at least 7 days before the AGM."
- The suggestion was put to a vote.
  - Everyone approved.

## 8. Election of board members and alternates

The candidates presented themselves. The candidates who were not present, had given a statement ahead of the meeting which was read out loud. Louise Ferre Sørensen only wanted to stand as a candidate as an alternate.

The voting:

Each AGM participant with voting rights could give 1 to 8 points to the 8 candidates. The best candidate 8 points, the second best candidate 7 points etc. The 5 candidates with the most points would be elected as ordinary board members. The next 3 candidates with most point would be 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> alternate.

The voting started.

Voting results:

- Rikke Boye - 66 points
- Niclas Andersen - 58 points
- Anine Kjølback Sørensen - 51 points
- Cecilie Kramer Borch Rasmussen (not present) - 45 points
- Samuel Brask - 44 points
- Kimie Patricia Trillingsgaard (not present) - 37 points
- Louise Ferre Sørensen (only standing as alternate) - 35 points
- Kristian Akselsen (not present) - 34 points
- Michella Bech - 26 points

## The new board from January 2018 to December 2018.

Ordinary members

- Rikke Boye
- Niclas Andersen
- Anine Kjølbeck Sørensen
- Cecilie Kramer Borch Rasmussen
- Samuel Brask

Alternates

- 1<sup>st</sup> alternate: Kimie Patricia Trillingsgaard
- 2<sup>nd</sup> alternate: Louise Ferre Sørensen
- 3<sup>rd</sup> alternate: Kristian Akselsen

## 9. Election of auditor(s)

- Suggestion: Continue with Carsten Blicher as the auditor
- The suggestion was put to a vote.
  - Everyone approved.

## 10. Optional

- No comments

*The meeting ended at 19:02*